

CAMDEN CITY COMMUNITY GRANT PROGRAM

QUESTIONS & RESPONSES

1. The guidelines for the *Camden City Community Grant Program* note that in order to be eligible, an applicant needs to be “Camden City based.” Does “Camden City based” mean that the organization needs to be from Camden or that it also can be doing business in Camden but its headquarters are elsewhere?

Response: The Camden City Community Grant program requires applicants and fiscal sponsors be located in the City of Camden, not just providing services in Camden.

2. Our non-profit organization’s home office is located outside of Camden, but we foresee many visits to NJ schools for our project. Would we qualify for grant funding?

Response: Please refer to the [Application Guidelines and Instructions](#), which identify applicant eligibility requirements. The Camden City Community Grant program requires applicants and fiscal sponsors be located in the City of Camden, not just providing services in Camden.

3. Are grant applicants required to have 501c status?

Response: Please refer to the [Application Guidelines and Instructions](#) which identifies applicant eligibility requirements, specifically related to 501(c)(3) status.

4. This email is to inquire if Faith based Organizations such as churches with a 501 C3 tax exempt Status are eligible to apply for the Camden city Community Grant?

Response: Please refer to the [Application Guidelines and Instructions](#), which identify applicant eligibility requirements and eligible purposes.

5. I have read over the criteria for applying for the grant program, but I did not see the actual application is the form online.

Response: Please visit our website for the Camden City Community Grant Program by clicking [here](#). The Application Guidelines & Instructions, application grant documents, and additional information is posted here.

6. What does “Camden-based organization” mean?

(8/22/2019 Pre-Application Meeting)

Response: See Applicant Eligibility in the [Application Guidelines and Instructions](#). To be eligible for the initial round of funding under the Camden City Community Grant Program, applicants must be a Camden City based non-profit community organization with 501(c)(c) tax exempt status. The program requires applicants and fiscal sponsors to be located in the City of Camden, not just providing services in Camden. If your organization has a specific question on whether your organization meets this criteria, please contact CommunityGrants@CooperHealth.edu and provide your name, organization, and the best number to reach you and someone will contact you.

7. Our headquarters are outside of Camden but we do work in Camden. Are we eligible?

(8/22/2019 Pre-Application Meeting)

Response: See Applicant Eligibility and Funding Criteria in the [Application Guidelines and Instructions](#). To be eligible for the initial round of funding under the Camden City Community Grant Program, an applicant must be a Camden City based non-profit community organization with 501(c)(3) tax exempt status. If the organization is not a non-profit 501(c)(3) tax exempt community organization, the applicant organization must submit a signed Fiscal Sponsorship Agreement with an eligible Fiscal Sponsor. The program requires applicants and fiscal sponsors to be located in the City of Camden, not just providing services in Camden. Funding priority will be given to Camden based, non-profit community organizations with annual budgets of \$5 million or less as noted in Section IV. D.

8. What if my program, based in Camden, is open to residents outside of Camden – are we eligible?

(8/22/2019 Pre-Application Meeting)

Response: Grant funds awarded under the this program must be used to support Camden City programs, projects or services exclusively for residents of Camden City, New Jersey. No funds will be permitted to be used for programs, projects or services outside of the City. Costs associated with programs/projects/services provided to non-Camden residents are not eligible for funding under this grant program.

9. Can a Fiscal Sponsor also submit an application?

(8/22/2019 Pre-Application Meeting)

Response: Yes, a Fiscal Sponsor can submit its own application, but it must be for a different project. See Applicant Eligibility in the [Application Guidelines and Instructions](#). An organization serving as a Fiscal Sponsor that meets the grant program eligibility requirements, will be eligible to submit its own application.

10. Can an organization apply for more than one project?

(8/22/2019 Pre-Application Meeting)

Response: See Applicant Eligibility in the [Application Guidelines and Instructions](#). Eligible organizations may submit one (1) application for this funding cycle. Funding must be used to support Camden City programs, projects or services exclusively for residents of Camden City, New Jersey. No funds will be permitted to be used for programs, projects or services outside of the City.

11. When will the grants be awarded?

(8/22/2019 Pre-Application Meeting)

Response: Awards will be made after a thorough review process has been conducted. It is anticipated that grants will be awarded in the first quarter of 2020.

12. By what date does the organization have to be in operation for a year? *(8/22/2019 Pre-Application Meeting)*

Response: See Applicant Eligibility in the [Application Guidelines and Instructions](#). Organizations must be in operation for a minimum of 12 months.

13. Can the project be scalable? *(8/22/2019 Pre-Application Meeting)*

Response: See Eligible Purpose in the [Application Guidelines and Instructions](#). All proposals will be expected to demonstrate the need for funding, how funds will be spent and how the proposal aligns with Community Building Activities, as outlined in the funding focus area and funding categories in Section IV. B and C. Applicants should be very clear about scalability of the project/program/service and how this might impact its implementation within the proposal narrative.

14. Can an organization get feedback on their proposal prior to the deadline?

(8/22/2019 Pre-Application Meeting)

Response: No, we will only provide feedback on whether an applicant meets the eligibility requirements of a Camden based non-profit organization. Applicants should review all information relating to the Camden City Community Grant Program prior to submitting their proposal. All information is posted online at: <https://foundation.cooperhealth.org/camden-community-grant>.

15. Is there a deadline to submit questions via email about the grant?

(8/22/2019 Pre-Application Meeting)

Response: Please submit all questions by October 30, 2019.

16. What's the deadline to complete the Intent to Apply?

(8/22/2019 Pre-Application Meeting)

Response: While not required, applicants intending to apply for The Cooper Foundation Camden City Community Grant Program are asked to complete a brief [Intent to Apply Form](#) with information about your organization as soon as possible.

17. Our program is school based community support. Is this eligible?

(8/22/2019 Pre-Application Meeting)

Response: See Applicant Eligibility in the [Application Guidelines and Instructions](#) for specific information on Applicant Eligibility, specifics related to organizations who are not eligible for funding under this round and the Community Building Activities with which proposals must align as outlined in Section II. A, B and C.

18. Are salaries for staff needed to complete a project eligible for funding?

(8/22/2019 Pre-Application Meeting)

Response: See Applicant Eligibility in the [Application Guidelines and Instructions](#) on Eligible Purposes and the [Grant Proposal Narrative](#) requirements related to Proposal Budget. All proposals will be expected to demonstrate the need for funding, how funds will be spent and how the proposal aligns with Community Building Activities, as outlined in the funding focus area and funding categories in Section IV. B and C. While organizations are not required to utilize funding to support a staff salary for their program/project/service or capacity building initiative, those that do should include a description and basis for allocation within the project budget template. The basis of allocation should directly correlate to the implementation of this program/project/service or capacity building initiative.

19. We are applying for a Capacity Building grant and as part of the grant request want to utilize funds to pay an outside contractor. Within the budget template, should we be placing this under "personnel" or another category?

Response: The Personnel category within the Proposal Budget Template sheet is intended to be used for funds related to an organization's own employees, if being requested. For outside contractors, applicants can utilize the category "Other Direct Expenses" and identify the appropriate description and basis for allocation.